



HOUSING AGREEMENT CANCELLATION REQUEST

Housing & Residential Life

Name: _____ Panther ID #: _____

Email: _____ Cell #: _____ Date: _____

Complex: BVH EVE LVN LVS PH TOW UPA Room/Apt #: _____

Request for

(Check Only One): Fall/Spring _____ Spring _____ Summer A _____ Summer B _____ Summer C _____

I am requesting to be released for the following reason(s) as specific in the Housing Agreement:

- Graduating
 Denied admission
 Currently on a student exchange program (le. NSE, ISE etc.)
 Dismissal or suspension: Academic Disciplinary
 Married after signing the Housing Agreement (Must provide Marriage Certificate)
 Withdrawing from the University: (Please check reason): Financial Transfer Classes not offered Other: _____
 Will not be enrolled as a student (Please check reason): Financial Transfer Classes not offered Academics Other: _____
 Internship/Academic requirement outside the greater Dade/Broward area (Must provide documentation from your college or program)
 Other: (Must provide a detailed letter explaining reason for cancellation in addition to supporting documentation)

I understand should conditions warranting the cancellation of the Housing Agreement no longer exist during the Agreement period, I shall be obligated to fulfill the Agreement as if the same had never been cancelled. I also understand that this cancellation is not effective until the information is submitted and verified by Housing and that I will be responsible for paying any and all cancellation fees should my cancellation be approved.

Signature of Applicant _____

FOR OFFICE USE ONLY
Date: _____ 20__
 Approved
 Not Approved
 OCBCO for _____ semester Amount: _____
 Pending: _____
Cancellation Fee: \$100 \$200 \$500 N/A Other: _____
Additional Notes: _____